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EU-MEPEP  
The Multi-Educational Programme  
for Employment Promotion in  
Migration-affected Areas



AGENZIA ITALIANA  
PER LA COOPERAZIONE  
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The Multi-Educational Programme for Employment Promotion in Migration-affected Areas (MEPEP)  
T05-EUTF-NOA-EG-01-06 (T05.255)

**Ref: T05-EUTF-NOA-EG-01-06 (T05.255) - SER01.2021- TECHNICAL ASSISTANCE AND SUPERVISION SERVICES FOR REFURBISHMENT AND CONSTRUCTION WORKS OF LABS/WORKSHOP**

**Date:** 12<sup>th</sup> August 2021

**Time:** N/A

**Location:** Cairo - Egypt

**Questions and answers**

**Question n. 1** We kindly request a site visit for realizing the scope of work & intervention needed?

**Answer** No site visit can be forecasted and organised before the deadline for submitting the proposals due to the time constraints.

**Question n. 2** With reference to the tender in object we kindly request the following clarifications: in case of application of a Joint Venture of two Companies, shall the JV Agreement to be notarized before application or may be just signed by the representatives of the two Companies, and in case of award and contract signature, it will be notarized?

**Answer** With reference to instructions to tenderer "*Participation is open to all natural persons who are nationals of and legal persons [participating either individually or in a grouping (consortium) of tenderers]*". In case of consortium, the tender/offer must be presented by the consortium members identifying the leader of the consortium. Please refer to the services tender submission form.

In case other party will be presented after the awarding of the contract, it might be considered a sub-contracting respecting the subcontracting terms mentioned under point e), f) and g) under participation section of the instructions to tenderers.

**Question n. 3** With reference to the tender in object we kindly request the following clarifications: please confirm that no assistance is requested by the Consultant during the Defects Liability Period, if any?

**Answer** Please, refer to the ToR, paragraph 2.3 for the results to be achieved by the Consultant and paragraph 4.2 and sub-paragraphs for the list of the activities required.

**Question n. 4** With reference to the tender in object we kindly request the following clarifications: what is the estimated budget for construction works?

**Answer** The maximum available budget reserved for the Design and Build Works tender will be communicated to the awarded Consultant.



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**Question n. 5** With reference to the tender in object we kindly request the following clarifications:  
during the First Task (Design& Build Tender Documents Preparation) shall the  
Consultant provide also a cost estimation?

**Answer** According the ToR, paragraph 4.2.1, points g) and h) the Consultant shall develop the  
technical specification for the construction works including the work schedule and  
support the PMU in developing the full Tender Dossier for the Construction Works.  
Surely, cost estimation is a fundamental part on the development of the technical  
specification.

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**Question n. 6** Please provide the outcomes of the preliminary assessment and concept of interventions,  
if any? as this is crucial for estimating the scale of work & professionals to be involved  
for the required consultancy services.

**Answer** The Consultant has to analyse the actual state of the existing labs and workshops at the  
centre, taking also into consideration the kind of equipment that will be in the scope of  
supply of another call for tender, or anything else related to the facilities, as an example,  
securing easy access to special needs individuals to be able to move freely in the labs  
and workshop and to assist them in anything they may need. The outcomes of this first  
task are to prepare the complete list of the works that will serve to improve the physical  
and technical infrastructure of the 10<sup>th</sup> of Ramadan Training Centre to transform it in a  
new modern Technical and Vocational Education Training Centre.

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**Question n. 7** Can the same entity carry out the physical and technical condition assessment and  
supervise the executed work?

**Answer** According the ToR, paragraph 2.3, the Consultant shall perform, among others, the  
baseline assessment and the supervision of the civil, electrical and mechanical works to  
be executed during the implementation of the Works Contract.

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**Question n. 8** What is our role as a consulting firm in providing the necessary support to the Evaluation  
Committee(s) related to technical verifications?

**Answer** To provide the necessary support to the PMU during the technical evaluation of the  
proposals received by the tenderers of the Works Tender specifically to evaluate with  
technical verification if the proposals or specific parts of the offers are consistent and  
compliant with the minimum requirements.

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**Question n. 9** One of the required activities is to provide any guidance related to E&S (Environmental  
and Social) analysis; can this activity be elaborated, including the detailed scope of this  
task?

**Answer** The E&S (Environmental and Social) analysis concern the evaluation of the impact that  
the implementation of the Works in the target areas could have about for example:  
pollution, noise, water consumption, electricity, vibration, and so on. Scope of this

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activity is to understand if any of those aspects are substantial and, if required according to the Country laws and regulations, how they shall be mitigated.

**Question n. 10** Are there any definite milestones for the requisite submittals, for instance, the inception report, engineering design documentation, etc.?

**Answer** Please refer to the ToR, chapter 7, where milestones and reports are related.

**Question n. 11** ANNEX II (TERMS OF REFERENCE) mentioned that the intended start date is August 2021, and the period of implementation of the contract will be up to 14 months from this date. Is this period consisting of preparing the engineering design and the tender dossier for the Construction Works, conducting the tender and relevant tasks, and supervising the construction work?

**Answer** With reference to article 15 of the contract notice the expected implementation period of the contract is 14 months and the start date of the implementation will count from the enter into force of the contract (i.e., date of signature of the contract by both parties).

**Question n. 12** Can the global price submitted in the financial offer be broken down by defined outputs, not only a lump sum amount?

**Answer** With reference to article 6 of the contract notice the nature of the contract is a global price service contract so, the amount of the financial offer must not be broken down further.

**Question n. 13** Extra costs will be reimbursed in case of the extension of construction time or not?

**Answer** Please, refer to the articles “Amendments to the contract” of the Service Contract General Condition.

**Question n. 14** The consultant job here is to fully produce architecture and civil design for the works or the consultant is requested to submit a design and build work contract?

**Answer** Please refer to the complete list of activities that is in the chapter 4.2 of the ToR of the tender dossier. The Consultant will produce drawings, schemes and whatever necessary under the guidelines of the PMU.

**Question n. 15** Are there any guidelines provided for the technical specification for the required labs/workshops derived from a set of drawings and layouts?

**Answer** Please refer to section 2.3 of ToR Results to be achieved by the Consultant, “a) the delivery of a baseline assessment (thus including the list of equipment and its related lay-out of utilities considering the necessary assembling and installation) [...]” after that, the PMU together with the consultant have to prepare the technical specifications.



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The assessment will analyse the actual state of the existing labs and workshops at the centre and take in consideration the kind of equipment that will be in the scope of supply of another call for tender, or anything else related to the facilities, as an example, securing easy access to special needs individuals to be able to move freely in the labs and workshop and to assist them in anything they may need. The first task is the Assessment of the centre to prepare the detailed list of needs (refer to the ToR - scope of work chapter that list all the activities that should be done).

**Question n. 16** What kind of industry are the CA/PMU trying to support with these labs/workshops, could you define the usage of the educational labs/workshops or facilities to be build?

**Answer** The labs/workshops are related to twelve technical fields and the list is part of the implementing document of the MEPEP. Just for information, the list includes: welding, electronics and electro-technics, CAD (Computer-Aided Drafting and Design), PLC (Programmable Logic Controller), mechatronics, automotive, tailoring, mechanics, refrigeration, secretary, safety and first aid, and green energy.

**Question n. 17** Based on the ToR, one of the activities is to prepare the engineering design documentation. Are we only responsible for producing the technical specifications which means the contractor will design and build all the design works? Does the consultant need to produce any designs or prepare just the works specifications? Is the contractor the sole responsible for designing the centre drawings?

**Answer** Please refer to the complete list of activities is in the scope of work chapter of ToR of the tender dossier. The Consultant will produce drawings, schemes and whatever necessary under the guidelines of the PMU.

**Question n. 18** Does the rebuilding or new construction require topographic and technical scope of work, as this is included within the Consultant scope?

**Answer** Please, refer to the ToR, paragraph 2.3 for the results to be achieved by the Consultant and paragraph 4.2 and sub-paragraphs for the list of the activities required.

**Question n. 19** The required expert staff doesn't include an architect with sufficient experience in designing labs/workshops, in other words will the PMU evaluate the support staff? Does the support staff fall under the evaluation process? Do we only have to stick with the expert staff listed in the ToR?

**Answer** In the support staff section, there is a section called "*others*", use it to add any type of experts you consider representative and appropriate.

Additionally, please be informed that the strategy about the composition of the team is up to the Consultant to propose their Team as part of the Organisation and methodology.



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**Question n. 20** Regarding the qualification of the Team Leader mentioned in the ToR, a team leader with a degree in Civil Engineering is requested. Is it possible to propose an architect instead of a civil engineer in compliance with your requested experience?

**Answer** Please refer to section 6.1.1. of the ToR, all the requirements that relate to a specific university degree, can be extended without any contraindication to equivalent title accompanied by proven and relevant professional experience in the field and required qualifications.

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**Question n. 21** Did the PMU already carry out the assessment of works and if yes can provide some data?

**Answer** The PMU already carried out their tasks and as such all data and information will be shared/discussed during the inception phase of the contract.

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