

**Programme “Restorative approach to Juvenile Justice:
Socio-educative Models of Reintegration and
Alternative Measures to Detention”**

PROFESSIONAL VACANCY ANNOUNCEMENT N.15/EG/CAIRO/2021

**LEGAL/TECHNICAL ADVISOR
OF JUVENILE JUSTICE COORDINATION UNIT**

General Information

Title: LEGAL/TECHNICAL ADVISOR OF JUVENILE JUSTICE COORDINATION UNIT

Location: Cairo, Egypt

Duration of assignment: short consultancy contracts for a max of 12 months

Initial date: Immediate availability after selection procedures (October 2021)

Notification of short- listed candidates: September 2021

Contracting Authority: Italian Agency for Development Cooperation AICS – Cairo

Contract Type: Local Consultancy Contract

2. Introduction

The Italian Ministry of Foreign Affairs and International Cooperation - Directorate General for Development Cooperation, through the Italian Agency for Development Cooperation (AICS) have agreed to fund the programme entitled Restorative approach to Juvenile Justice: Socio - educative Models of Reintegration and Alternative Measures to Detention implemented by UNICEF, UNODC and AICS.

The initiative aims at contributing to enhance the living conditions of children and adolescents in conflict with the law through the application of the UN Child Rights Convention and the Egyptian Child Law. The action focuses on promoting the use of alternative measures to detention, diversion and restorative justice and the social/education reintegration programmes for children who are held in care institutions.



The initiative foresees three results, which will involve all the national authorities of the Child Justice System. The third result will be implemented directly by AICS jointly with MoSS. It aims at providing technical assistance to consolidate the MoSS operational capacity and to promote the interinstitutional coordination of the Child justice system. This will be achieved through the establishment of a Child Justice Coordination Unit within the MoSS.

3. Duties and responsibilities

The selected candidate will be in charge of providing technical assistance/supervision to the Child Justice Coordination Unit that will be established within the Ministry of Social Solidarity (MOSS) to assist the Ministry in the design and implementation of sectoral strategies and priority reforms and to promote inter-institutional coordination mechanisms, which will work to improve the coordination among the different key actors, both at policy and operative level.

The Technical Advisor of the Unit will report to the Head of the project and her Excellency, the Minister of MOSS.

➤ He/she will be directly responsible of:

- Provide legal advices to the Team of the Juvenile Justice Coordination Unit.
- Revising, drafting protocols, agreements, conventions and contracts that are relevant to the Unit's work.
- Drafting Prime Minister\Ministerial decrees, regulations and law drafts addressing the Juvenile Justice topics such as articulating the restorative justice in the new legislations.
- Supervising the technical work of the unit to be presented to her Excellency, the Minister of MOSS.
- Reporting the technical work of the Unit to the Minister.
- Assisting the Ministry in the design and implementation of sectoral strategies and priority reforms
- Supporting the Unit in promoting inter-institutional coordination mechanisms, which will work to improve the coordination among the different key actors, both at policy and operative level.
- Support the Unit in legalizing\ authorizing the training curricula and the operational tools utilized by the staff deployed on the ground, building on the best practices (for ex, developing programs or guidelines for the social care institutions for the application of the alternative measures to detention and the application of the restorative justice mechanisms), including the ones already in place



4. Essential Requirements

4.1 Education skills

At least Bachelor's degree in Law, Criminology, Sociology, Psychology, Social Work or similar fields of study.

4.2 Language skills

Native level of Arabic.

Excellent command of English, both written and spoken.

4.3 Experiences and competences

- a. Minimum 8 years of relevant professional experience in the field of legal advising in relevant positions in Egypt;
- b. Experience in preparation reform proposal, policy legal drafts, guidelines, procedures or similar activities;
- c. Proficient in digital skills, including Microsoft programs, spread sheets, Email (Outlook) and Internet;

5 Preferred requirements

Will be additionally considered the following **preferred requirements**:

- *Language skills*
Excellent verbal and written English communication skills (8 points).
- *Educational*
Postgraduate courses and academic qualifications that have specific relevance to the functions to be performed under this assignment (15 points)
- *Professional competences*
Relevant professional experience in the framework of child justice programmes and/or social protection (10 points);
Relevant professional experience in preparation of reform proposals, policy legal drafts, guidelines, standard operational procedures, etc. (20 points);
Previous work experience with MoSS or with the Egyptian child justice system institution/organizations (Max: 10 points).
Experience in inter- institutional coordination in relevant sectors (7 points)



6 Evaluation of Applications

The selection will be conducted by an evaluation commission composed by the representatives of the Italian Agency for Development Cooperation in Cairo, the Cooperation Unit and MoSS according to the following criteria:

6.1 Education, experience, competences and preferred requirements (Max 70 points)

Verification of the possession of the essential and preferred requirements according to the documentation presented by the candidates, with particular reference to the academic titles obtained and the professional experience gained.

Candidates scoring at least 42 points will be included in the shortlisted and will be invited for an interview.

6.2 Interview (Max 30 points)

The interview will be carried out at the premises of the MOSS in Cairo, or if not possible, through an audio/video connection (e.g. Skype). No reimbursement will be granted to those travelling to Egypt for the interview.

7 How to apply

The application should include:

- 7.1 A motivation letter (max. one page) explaining the main reasons of applying for this position;
- 7.2 A Curriculum Vitae in English **signed by the applicant (hand written signature)**. The CV must include the unambiguous consent to the use of their personal data for the purpose of this selection according to the article 10.
- 7.3 Copy of a valid ID/passport;
- 7.4 Signed and dated legal binding statement (here annexed as appendix 1).

The applicant should also provide a telephone number and an email address for communications. The deadline for submitting the application is **20/09/2021 at 23:59 (Cairo time)**.

Applications must be sent to the following email address:

albatreeq@gmail.com

mohamedelaswany94@gmail.com



We encourage applicants to submit the application well before the deadline date. The subject of the email must contain the vacancy announcement name.

8. Exclusion from the selection procedures

Applications containing the following defects will be not considered:

- 8 Applications not completed and/or missing all requirements described in the announcements;
- 8.1 Applications received after the deadline stated in this announcement;
- 8.2 Applications received without signing the CV and the unambiguous consent (**hand written signature**) shall not be considered

9. Results of the selection

The short-listed candidates will be informed of the result of the selection process by September 2021 and the interview process will take place during the month of September 2021.

10. Protection of Privacy

The candidates will give their unambiguous consent to the use of their personal data for the purpose of this selection process (Italian d. lgs. n.33/2013) **writing in the signed curriculum the following statement "I give my unambiguous consent to the use of my personal data for the purpose of this selection process (Italian D.Lgs. n. 33/ 2013)".**

11. Safeguard clause

The AICS reserves the right to revoke the announcement for serious reasons, discretionally evaluated. The AICS Cairo office reserves the right not to proceed with the assignment due to the lack of candidates' adequate requirements or the availability of financial resources.

Il Titolare della Sede Estera dell'AICS



Martino Melli

Il Cairo, 30.08.2021





Appendix 1 - LEGALLY BINDING STATEMENT (ART. 46 ITALIAN DPR N. 445/2000)

- i. Surname:
- ii. Name:
- iii. Date and Place of birth:
- iv. Residence:
- v. Citizenship:
- vi. **Only for Italian citizen:** Municipality where the applicant is registered for the electoral roll:
- vii. Absence of conviction in any criminal offence or under any criminal proceeding pending:
 YES NO
- viii.: No involvement in current legal or penal action for crimes against Public Administration:
 YES NO
- ix. Fully possession of political and civil rights:
 YES NO
- x. Not having being dismissed for fault from employment by a Public Administration Office:
 YES NO
- xi. Studies Certificate:
- Date of issue:
- Academic Institution:

(Signature)

(Date and place)

ANY FALSE DECLARATION WILL INCUR ON PENAL SANCTION ACCORDING TO ART. 76 OF ITALIAN DPR 445/2000 AND WILL EXCLUDE THE CANDIDATE FROM THE PROCEDURE OF SELECTION OR THE JOB ASSIGNEMENT.